

## ELVEDEN PARISH COUNCIL

### **Minutes of the meeting of Elveden Parish Council held on Wednesday, 25th May 2016, in Elveden Estate Office at 7.30pm**

Present: Cllr Ian Robertson (Chair), Cllrs Rebecca Younge, Colleen Billing, David Wood, James Holliday, David Farrell.

1. APOLOGIES  
Cllrs Reg Silvester and Carole Hazelwood.
2. ELECTION OF CHAIRMAN  
Cllr Ian Robertson was nominated (C.B., R.Y.) and duly elected unanimously. Cllr Robertson signed the Declaration of Acceptance.
3. MINUTES OF THE PREVIOUS MEETING  
The minutes of the previous meeting held on Wednesday, 13<sup>th</sup> January 2016, were agreed and signed as a true record. (R.Y., D.W.)
4. MATTERS ARISING  
There were no matters arising that were not on the agenda.
5. REPORTS
  - (a) Suffolk County Council – There was no report
  - (b) Forest Heath District Council – Cllr Mason was not present and there was no report.
6. REPOSITIONING OF NOTICE BOARD AND POST BOX  
The Chairman was in correspondence with Royal Mail requesting that the post box stolen from the crossroads be replaced. The possibility of moving the notice board to a location near the village hall was being considered.
7. ANY ROAD AND FOOTPATH ISSUES  
The road by the Elveden Inn was scheduled for resurfacing in 2015. The gullies on the Bury Road were flooding and drainage was, once again, an issue. The council would monitor the situation.
8. ANY PLANNING MATTERS  
There were none.
9. FINANCIAL MATTERS  
Audit and Accounts for year 2015/16 The Clerk presented the council with the book of accounts for the year 2015/16. The council agreed the accounts and audit statements (D.W., C.B.) and the audit documents were duly signed.  
Payments - Three cheques were signed: Suffolk Association of Local Councils - £128.29 (Subscription). Mrs D Dunning - £30 (Internal Audit). Mrs C Youngs - £150 (clerk Oct/Nov/Dec.)

10. ANY OTHER BUSINESS

It was requested that the bench on the sports field be refurbished. Cllr Robinson kindly agreed to carry out the repairs.

The design of the village sign was under review. It was suggested that residents were asked for ideas for a pictorial representation of Elveden on a carved wooden village sign with a flint base. This would be considered at the next meeting.

11. DATE OF FUTURE MEETING

The date of the next meeting was set at Wednesday, 20<sup>th</sup> July 2016 at 7.30pm